To: Holders of the Project Development Information Packet Date: September 10, 2002

From: Office of Local Systems Revision No.: 04-2002

Subject: Project Development Information Packet Revision

The Project Development Information Packet (Packet) has been revised. If you are maintaining a hardcopy of the Packet, please update your Packet by removing the old documents and replacing them with the revised documents noted below. To view, print or download the revised documents noted below, click on the document title.

You may wish to keep this revision notice in the "Revision Notices" section of your Packet for future reference. The current versions of all Packet documents are available on the internet at:

http://www.dot.state.ia.us/local_systems/publications/2001_packet/packet_toc.htm

*** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE ***

Document Title (Section / Index No.)	Revision Date	Description of Revision(s)
Table of Contents (Table of Contents)	09-04-02	The table of contents has been modified to include the new documents listed below. Revisions dates for all documents were also added.
FHWA Authorization Basics (General Information)	09-04-02	A new document that describes and explains the Federal Highway Administration (FHWA) authorization process for federal-aid funds. Insert this document as shown on the table of contents.
Glossary of Terms (General Information)	09-04-02	A new document the defines many of the important terms used throughout the Packet. Insert this document as shown on the table of contents.
Check and Final Plans Guidelines (Index No. 8)	09-04-02	 Page 1: A reference to the new Bridge or Structural Plan Supplementary Checklist was added to the second paragraph. Page 4: The lowa Code reference in the last paragraph was revised.
Bridge or Structural Plan Supplementary Checklist (Index No. 8)	09-04-02	A new document that gives additional guidance for preparation of bridge and structural plans. This checklist should be used in addition to the existing Check and Final Plans Checklist, also located in Index No. 8. Insert this supplementary checklist as shown on the table of contents.